

Maryland Army National Guard

OFFICER POSITION VACANCY ANNOUNCEMENT

OPENING DATE 24-Sep-13 CLOSING DATE 23-Oct-13 BOARD DATE TO BE DETERMINED

POSITION TITLE: Troop Executive Officer PARA/LIN: 111 / 02 AOC/SSI/FA/MOS: 02B/CI

HIGHEST GRADE AUTHORIZED: First Lieutenant (O2) BRANCH: BRANCH IMMATERIAL

ORGANIZATION & LOCATION: Headquarters Troop 1-158 Calvary
E. Leslie Medford Armory
18 Willow St
Annapolis, Maryland 21401

WHO MAY APPLY: Open to all Traditional Armor Corps Officers of the Maryland Army National Guard in the ranks of 1LT and 2LT eligible for promotion immediately upon selection who meet the eligibility criteria.

DESCRIPTION OF DUTIES: Serve as second in command of a Headquarters Troop with an MTOE strength of 93 Soldiers and a property book valued at over \$7 million. Supervise the troop CP and stays attuned to the tactical situation in the troop's AO. Receive, verify, and consolidate digital and voice tactical reports from the sections and coordinate with higher headquarters and adjacent and following units. In conjunction with the 1SG, plan and supervise the troop's sustainment effort before operations begin. Supervise the supply section. Assist in preparation of the OPORD, especially paragraph 4 (sustainment) and paragraph 5 (command and signal). As required, assist the commander in issuing orders to the troop headquarters and attachments. Assist the commander in preparations for follow-on missions. Assume command of the troop, as required.

REQUIRED QUALIFICATIONS: Must be in the ranks of 1LT or 2LT eligible for promotion immediately upon selection who meet the eligibility criteria. Must be a graduate of the Armor Basic Officer Course or Infantry Basic Officer Course. Must hold a secret clearance. Must meet the physical requirements of AR 350-15, AR 600-9, and AR 40-501. Applicant must not be currently under suspension of favorable personnel actions.

SPECIAL INFORMATION

Position is gender restricted to male officers. Position AOC is combat immaterial 11A00 or 19A00. Assignment limitations of NGR 600-100 apply.

APPLICATION PROCEDURES

Forward the documents listed below to:

HQ-1-158th Calvary
COL Medford Armory
18 Willow Street
ATTN: S-1 CPT Eric Nelsen
Annapolis, Maryland 21401

1. Military Resume (Biographical Summary) in accordance with format in Appendix H NGR 600-100 (Officer applicants only).
2. Three most current available OERs/NCOERs.
3. Current ORB/ERB
4. Personnel Qualifications Record (PQR) printed from UPS.
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:
CPT ERIC NELSEN Commercial: 410 / 974-7400 extension 2052 E-Mail: eric.w.nelsen.mil@mail.mil